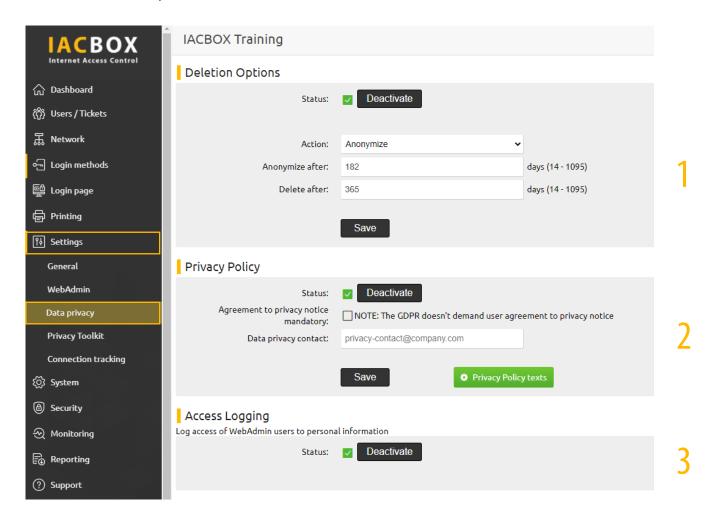# Configure your settings step-by-step

Log in to the *WebAdmin* of your IACBOX. Under Settings you will find the tab Data Privacy, which is available in every IACBOX as of version 17.2.

Step 1 > Deletion options
The new law places a focus on the data retention period. Use the settings to define the number of days after which user data will be anonymised and/or deleted. By default, data is anonymised after 182 days and deleted after 365 days.

Step 2 > Privacy Policy
The legislation requires that the privacy policy must be written in a form that is clearly understandable for the user. Activate the option Show on logon page to enable the WiFi user to view the privacy policy during the course of registration. The box Agreement to privacy policy mandatory is not ticked by default as the GDPR states that it is sufficient to display the privacy policy. It is, however, absolutely essential to enter a data privacy contact. The user must be given the opportunity to delete, correct, transfer or restrict their data. If you have also activated the Privacy Toolkit module, a warning will appear in the System Health section if a contact has not been entered.

Step 3 > Access Logging
When this option is activated, all operations relating to personal data are automatically logged. This box is activated by default as the law requires that records on what exactly has happened with personal data must be kept so that these can be provided on demand.